**Your Bright Idea**

This is a place to share your Bright Idea!

If you struggle to complete any part of this form, we have added a help section at the bottom, if this didn’t help, please let us know and we can support you in completing it. You might find it helpful to discuss this with your line manager, QI mentor or a colleague first

Once you have filled in the form, please send it to: sc-tr.brightideas@nhs.net

Your idea will be reviewed, and someone will reach out to feedback to you within 14 days and discuss next steps. If you have any queries, get in touch on that email and let’s talk it through.

First things first, more about you…

**Name:**

**Contact number and email:**

**Role:**

Ok, now let’s hear more about your Bright Idea, please describe it in a sentence

How would you say this supports service values, aims and priorities?

Current service priorities can be found here: **INSERT LINK**

If not already answered, what is the problem which you are trying to solve? What would be the most important things to achieve?

Would you say your Bright Idea was…

[ ]  Research [ ]  Audit [ ]  Quality or Service Improvement [ ]  Not sure

(If needed definitions of these terms have been provided at the bottom of this form in Appendix 2.)

If you think your idea is for an **audit or research** project, please **skip to the blue section on page 3**, for anything else please continue.

If you would like to and are able to, please describe your idea in more detail

Would you say this was new? Have we tried this before as far as you’re aware, if so, what happened?

Have you talked this through with anyone else, or raised in at a meeting or group? Who or where was this?

 Can you foresee any barriers to successfully implementing this?

 What resources do you think might be needed to make this happen? (Think of things like project support, IT support, physical space or kit, communications etc.)

How would we know this has worked or that there was an improvement? Would there be a way to measure this?

Anything else you would like to add that you haven’t had the opportunity to so far?

**If your idea is not audit or research, that’s it – that’s all we need! Email this form over and someone will be in touch.**

If your Bright Idea is around an **audit or research**, please fill in as much as you can of the below:

Please describe you Bright Idea in more detail. Is there any appropriate evidence to support this project? Such as research of findings from previous projects

Please describe your proposed methodology, as needed please consider sample size, inclusion/exclusion criteria, recruitment and consent processes, data considerations.

How long do you think this will take? Please include any relevant milestones if considered

Do you think any ethics approval is needed?

Are there any funding needs and what kind of time (as study or otherwise) will be needed for this?

Do you envisage any collaborators on this and what will their roles be?

Do you foresee any potential practical or conceptual problems?

How do you plan to share the outputs of this?

Have you discussed this with a member of RIG or anyone else? If so, who?

**That’s everything we need at this stage; \* us this form and we’ll be in touch to discuss your idea.**

**Appendix 1** – For completion of those receiving the Bright Idea

Feedback to be shared with the colleague proposing the idea

Next steps agreed, who will take them and by when

For audit and research ideas: Is a TED ARC application required? [ ] Yes  [ ] No

Date feedback given:

**Appendix 2 – Help with completing this form**

**Definitions:**

Quality improvement refers to the combined and unceasing efforts of everybody in our organisation to make everything about it, especially our patient care, better. This is through a process of identifying something that could be better, and making a measurable change

**Example:** To set up a monthly Injection Hub Clinic to improve patient journey and reduce injection waiting times.

Research refers to a study which will give further fact or evidence towards a particular question/hypothesis

**Example:** Does a 6 week wrist splinting protocol in patients with mild Carpal Tunnel Syndrome result in a reduction of symptoms? A Randomised Controlled Trial.

Audit refers to evaluating something particular against a set of pre-existing standards.

**Example:** To assess if Patient Records in the Lower Limb Pathway are meeting the Record Keeping Trust Policy Standards

Bright Ideas Group - the group that will give you support and feedback on your quality improvement project. They include the QI mentors

Research Interest Group – the group that will give you support and feedback on your research and audit project. They include the Research mentors. They work together with the Bright Ideas Group